

Arkansas Primary Care Clinics, P.A.
North Little Rock Primary Care and Diagnostic Clinic
Privacy Notice

Please Review This Notice Carefully

1. Our commitment to your privacy

Our Practice is dedicated to maintaining the privacy of your individually identifiable health information (IIHI). In conducting our business, we will create records regarding you and the treatment and services we provide to you. We are required by law to maintain the confidentiality of health information that identifies you. We also are required by law to provide you with this notice of our legal duties and the privacy practices that we maintain in our practice concerning your IIHI. By federal and state law, we must follow the terms of the notice of privacy that we have in effect at the time.

We realize that these laws are complicated, but we must provide you with the following important information:

- Make sure that medical information that identifies you is kept private
- Provide you this Notice of our legal duties and privacy practices regarding your medical information
- Follow the terms of the Notice that is currently in effect.

Note that our privacy policy is to be adhered by all employees and business associates. The terms of this notice apply to all records containing your IIHI that are created or retained by our practice. We reserve the right to revise or amend this Notice of Privacy Practices. Any revision or amendment to this notice will be effective for all or your records that our practice has created or maintained in the past, and for any of your records that we may create or maintain in the future. Our practice will post a copy of our current Notice in our offices in a visible location at all times, and you may request a copy of our most current Notice at any time.

2. You may file a complaint with us by notifying our Privacy Officer of your complaint in writing if you feel your privacy rights have been violated. If you have questions about this notice, please contact the Privacy Officer for Arkansas Primary Care Clinic at 501-663-5221 or North Little Rock Primary Care Clinic at 501-771-7717. The privacy notice is also posted on our website at www.arkansasprimrycare.com.